



Rathcoole Boys Football Club

Privacy Statement ©

How we use your information

This privacy notice provides information about the ways in which Rathcoole Boys Football Club (RBFC) collects, stores, shares or keeps personal information provided by or through our social media and or website technology platforms.

Our Data.

All Data gathered by RBFC is securely stored on Servers which are based in Ireland (EU).

Using our website:

Our website does not use cookies to track user information, with the exception of the registration process, when session cookies are gathered for financial security purposes. We will not record the IP address of anyone who is searching for information on Rathcoole Boys Football Club.

Search engine:

The search engine facility on our website is an internal search function and only returns information that appears on the website. We do not track or retain user activity when customers use this facility.

Online registration:

The only occasion where we track customer usage, is to ensure that customers supplying payment information can do so in a safe and secure manner.

When a customer uses our Online Registration function, a session cookie is created. This creates a unique identifier, ensuring that your payment details can only be attached to your application, guarding against fraudulent activity. The session cookies have a short lifespan and 'time-out' after a short period of time. The cookies are not logged by RBFC and we do not retain a record.

Calling us:

RBFC does not collect Calling Landline Identification (CIL) or any other information on the origins of a call. We do not record or retain phone conversations.

Emailing us:

Any emails sent to us are recorded and forwarded to the relevant section. The sender's email address will remain visible to all members tasked with dealing with the enquiry. Please be aware that it is the sender's responsibility to ensure that the content of their emails is within the bounds of the law. Unsolicited material of a criminal nature will be reported to the relevant authorities and blocked.

Making a complaint to us:

When we take on a complaint, a file is generated. This will usually contain personal information about the complainant and any other individuals involved in the complaint.

We will only collect personal information that is necessary to investigate the complaint. We do gather and publish case studies and statistical information on the number and type of cases we process, but all information is anonymised and does not identify any individual.

We will usually have to disclose the complainant's identity to whomever the case is against. We will try to facilitate a complainant who wishes to remain anonymous, but if a case proceeds it is generally inevitable that the identities of both parties are revealed. This is to ensure fairness in the legal process.

If sensitive personal data is collected for the purposes of a complaint, appropriate measures will be taken to ensure that it is safely processed.



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The information contained in complaint files will be kept in line with our retention policy. This means that information will be held for six years from the last date of action on the file. It will be kept in a secure environment and available only to those who need to access it.

When we take enforcement action, we may publish the identity of the defendant in our Annual Report or elsewhere. We will not identify the complainant, unless the information is already in the public domain.

Registering as a Data Controller or Data Processor:

Where required by Law, RBFC will register with the Data Protection Commission as a data processor. We do retain manual registration records. Except in the case of sole traders, registration files do not generally contain personal data, as they relate to commercial bodies.

Reporting a Breach of Data Protection:

We take Data Protection very seriously and RBFC will notify the ODPC immediately upon determination of any Data breach uncovered.

Breach report material is stored in electronic format for six years from the last date of action on the file. It will be securely stored and available only to those who are legally entitled to access it.

Access to personal information:

RBFC will respond to Section 3 requests (confirmation of the existence of data) made under the Data Protection Acts, and will comply with Section 4 requests (release of data).

RBFC will provide, where applicable all relevant information under the FOIA (Freedom of Information Act).

Disclosure:

As far as possible, we will not disclose personal data without consent. Our search engines only provide information that is already in the public domain by way of or through Social Media Websites, Press Releases, News. We will not disclose your personal data to third parties except in instances where an individual has consented to the disclosure, or we are obliged by law to disclose the data. Third parties to whom we may disclose information include organisations such as Police Force (An Garda Síochána), Insurance Bodies, State Bodies, Employers, Investigators or any organisation and or person that would have a right to information that is already in the public domain by way of any social media platform, publication or posting.

Changes to our Privacy Statement:

This is a live document, under regular review. This policy was last updated on May 1st 2020.

How to contact us:

If you require further information regarding our Privacy Statement, you can contact us at: (details below)

Dated this day: May 1st 2020.©